

## **DISCLAIMER**

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**Agenda Item No: 4b**

**Minutes of the Extraordinary meeting of Horfield and Lockleaze  
Neighbourhood Partnership**

Wednesday 27 January 2016 at 6.00pm

Brunel House, St George's Road, Bristol, BS1 5UY

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**Present:**

*(A) De-notes absence (P) De-notes present*

Ward Councillors

Horfield – Claire Hiscott (A) and Olly Mead (P)

Lockleaze – Gill Kirk (P) and Estella Tincknell (P)

Partners

Representatives of people who live and work in the Neighbourhoods of Horfield and Lockleaze

Fiona Deas (A) – Horfield Resident

Martyn Chinn (P) – Lockleaze Resident

Steve Barratt (A) – Horfield Resident

Anna George (A) – Horfield Resident & Chair Environment Group

Robert Hall (P) – Horfield Resident

Frances Robertson (A) – Horfield Resident and Chair Traffic and Transport Group

**Officers:-**

Caroline Hollies - Neighbourhood Co-ordinator

Hayley – Area Neighbourhood Manager (North Bristol)

Ruth Quantock - Democratic Services Officer

## 1. Welcome and Introductions

The NP Co-ordinator welcomed everyone to the meeting. It was agreed that Cllr Olly Mead would be Chair of the NP for this meeting and Cllr Kirk would be the Chair of the Neighbourhood Committee.

## 2. Apologies for absence

Apologies had been received from Cllr Hiscott, Anna George and Fiona Deas.

The NP Co-ordinator indicated that Alderman Bill Martin had moved away from Horfield so was no longer a member of the Neighbourhood Partnership. It was agreed that a card would be organised on behalf of the NP to thank Ald. Martin for his contribution to the work of the Partnership over a number of years. **Action: Caroline Hollies**

## 3. Declarations of Interest

None declared during the meeting.

## 4. Stoke Park Projects

In the first instance the NP Co-ordinator wished to put on record an apology to Martyn Chinn because at the last meeting she had stated that his signature was on the funding acceptance agreement form for SPAG benches, however following further investigation the funding agreement has been lost so this was not the case. She also acknowledged that in respect of the walks and talks project the council had made some administrative errors, for which she again apologised and indicated that the necessary changes to the process have now been made to ensure that they don't happen again.

Martyn Chinn accepted both these apologies.

It was noted that Cllr Hiscott had sent her apologies for this meeting but had wanted to convey the following message to the NP:-

‘It is my view that a Neighbourhood Partnership and Neighbourhood Committee should make every effort to allow local groups to benefit from the grants we have available and to assist them in applications and implementations.

However, it is also the responsibility of the Neighbourhood Committee to ensure that all conditions of allocating grants are adhered to. This is to be quite clear that all monies allocated are spent in the way a grant stipulates. Where errors or omissions occur it is our responsibility to ensure that these are corrected as quickly as possible to ensure the community projects are fully compliant.

In this instance I feel we have endeavoured as a partnership to allow the projects to go ahead whilst at the same time ensuring all the requirements are complete. At no time have I felt that anyone involved has been viewed adversely nor that the results of the changes have been a reflection of any organisation or individual. The spirit of the partnership has always been to facilitate projects within the rules that define grant allocations. I am confident that we all work to that end’.

These sentiments were endorsed by the other Cllrs on the Neighbourhood Committee.

In introducing this report the Neighbourhood Co-ordinator explained that this extraordinary meeting of the NP had been called because the funding decision at the last meeting on Stoke Park Walk and Talks, which at the time had been made with the best intention of getting the projects delivered for the people that most need them in the community, had not followed the due process as the supporting paperwork had not been included in the NP agenda when published 5 days before the meeting. She was also keen to ensure that the project delivery was not delayed for too long so did not want to wait until the next scheduled meeting in March to resolve the issue.

Under the circumstances the Neighbourhood Committee were now being asked to evaluate both applications from Lockleaze Voice and Friends of Horfield Common in order to decide which project to fund and who the NC will award the funding to as the Accountable Body.

Martyn Chinn indicated that he had read the submission from Friends of Horfield Common and felt that it was a good application. He also felt that delivery of the project could be better supported by FOHC, particularly in view of their links with UWE. On that basis, he asked to withdraw the application submitted by LV and recommended that the Neighbourhood Committee approve the application from FOHC and that they also be the Accountable Body.

Members of the Neighbourhood Committee thanked Martyn for making this decision much easier for them.

**The Neighbourhood Committee RESOLVED that the project 'Stoke Park Estate Events Programme 2016 (Feb – June) be approved (£2000 from Stoke Dowry Fund) and that Friends of Horfield Common are the Accountable Body.**

### **Stoke Park Sculpture Trail**

At the last NP meeting the Neighbourhood Committee had upheld the recommendation of the Grants Panel that projects for Stoke Park will not be considered for Wellbeing until the Dowry fund has been spent, however it was agreed that the project would be reviewed at the next NP meeting.

There is currently £2314.50 Wellbeing left and it was noted that the Wellbeing Panel have decided not to hold an additional round of applications for such a small amount so it will therefore be carried forward to 2016/17.

The Neighbourhood Committee reconsidered the application. It was noted that the Stoke Park Delivery Group had requested that £1000 Dowry funding already allocated to Stoke Park Day Action be re-allocated to the Sculpture Trail and that a funding application for Day of Action can

be re-submitted later in the year. They also suggested that the conditions of re-allocating this funding be:-

- Find sponsorship from local businesses to increase the number of sculpture
- Work with Parks to ensure that the new trail links to or adds value to the existing trails
- That it fits within the Conservation Plan and the lifespan of the piece of art is monitored and an exit strategy is agreed.

Stoke Park Delivery Group suggested that the funding is also match funded by £1000 from Wellbeing.

Following discussion, the NC felt that as there was a small surplus of Wellbeing budget for 2015/16, and this project met the criteria it should be match funded. It was also noted that the devolved NP budget for 2016/17 would include quite a significant amount of money from the accumulation of unspent Highways budget over the past 3 years (not ringfenced) so granting this funding would not be at the expense of other projects as there would be more funding available for 2016/17.

**The Neighbourhood Committee RESOLVED to**

**1) Re-allocate £1000 of Stoke Park Dowry Fund from the Day of Action to Stoke Park Sculpture Trail on the conditions outlined in the report and stated above.**

**2) Match fund £1000 from Wellbeing budget for the Stoke Park Sculpture Trail**

## **5. Any Other Business**

It was noted that Lockleaze Voice had been asked by Lockleaze Community Orchard to 'hold' some unspent funding they had been allocated by the NP for a specific project because they did not have a bank account but wanted to spend the money on some additional planting in the Spring.

It was agreed that the NP Co-ordinator would write to Lockleaze Community Orchard asking them to set out their proposal for spending the balance by the end of February 2016, otherwise it must be returned to the NP. **Action Caroline Hollies**

**6. Date of next meeting**

Thursday 3<sup>rd</sup> March 2016, Filton Avenue, Primary School, Lockleaze,  
Bristol, BS7 9RP

(The meeting ended at 6.35pm)